



MINUTES OF MEETING

BEDLINOG & TRELEWIS **COMMUNITY COUNCIL** **MEETING**

MONDAY, 9TH OCTOBER, 2023

PRESENT: Community Councillor R Searl (In the Chair)

Community Councillors J Beard, Brown, E Dawson, Preston and Thomas

Officers:

Ryan James, Clerk to the Council

In Attendance:

Mr Daniel Price, Llais

ITEM NO.	AGENDA MATTER	DECISION
497	To Receive Apologies for Absence	Apologies were received from Cllrs Matthews, Frayne and Jago.
498	To Receive Declarations of Personal/Prejudicial Interest	Cllr Brown declared a personal and prejudicial interest in item 505 (Planning application P/19/0307) and will not take part in the discussion.
499	To Receive Representations/Questions from the Public	There were none.

500	Meeting with the Police Representative	There were no Police in attendance. The Clerk presented an email report on crime and ASB in Bedlinog and Trelewis from 09/09/2023 to 09/10/2023. Cllr Preston raised the issue of parking at Bedlinog Recreational Ground on match days. A report was made to the Police 01/10/2023 about concerns that double parking would prevent an emergency vehicle from getting into the village. A crime reference number was received, however, this incident does not appear on the Police report. Email correspondence from County Councillor Symonds advises that the Traffic Order Report is going to MTCBC Full Council on Wednesday 11th October. If approved, the double yellow lines will be scheduled. There are also conversations taking place with regards to use of the Doctor's Surgery car park. A PACT meeting will be held at Trelewis Community Centre, Friday 27th October at 5.30pm. The local Police will also be holding a hate crime awareness stall at RockUK Summit Centre on the morning of Thursday 19th October, 10am-1pm.
501	To Receive an Update from Daniel Price, Regional Director, Llais	The Chair welcomed Mr Dan Price, Regional Director of Llais to the meeting. Mr Price presented to Council about who Llais are, their Board Members, staff, and the regional structure. Councillors raised questions and were responded to by Mr Price. An offer was made for Llais to be present at the Christmas Fayre as an opportunity to provide leaflets and raise their profile with members of the community. The Chair thanked Mr Price for attending and providing the update to Councillors.
502	To Approve Minutes of the Meeting of the Council held 11 Sept 2023	RESOLVED that the minutes of the meeting of the Council held 11 Sept 2023 be approved.
503	To Receive any Matters Arising	Item 452 – we have further evidence to pass to the County Council and this will be discussed with the Liaison Officer. Item 475 – a separate meeting will need to be held to discuss this in partnership with the County Council. Item 487 – a meeting took place between Cllr Dawson, the Clerk and the Chair of Bedlinog Allotments. Cllr Dawson presented an update report. Item 492 – A proposed date for a visit at Fir Tree Centre is being discussed that is convenient for all.

		The Macmillan Coffee morning was held Saturday 23rd September and raised £150. A second event will be arranged in Trelewis (venue TBC). Item 495 – Plans are underway for the Christmas Fayre, and we have had a great response for stalls. The Clerk will be meeting with Cllr Brown next week to finalise plans.
504	To Appoint Representatives to carry out Community Defibrillator Checks	The following Cllrs were appointed to carry out the checks on community defibs: Top Bus Stop, Bedlinog – Cllr Searle Grove Terrace, Bedlinog – Cllr Preston Stormtown – Cllr Brown Entrance to Parc Taf Bargoed – Cllr Preston Opposite Ffaldcaiach Inn – Cllr Brown Gelligaer Road – Cllr Dawson
505	To Consider Planning Applications P/23/0224 and P/19/0307	P/23/0224 – RESOLVED that there are no objections. P/19/0307 – RESOLVED that there are no objections but would like to know the reasons behind the adjustment to the plans.
506	To Receive any Community Councillor Cases	Cllr Beard expressed disappointment that a representative of the Community Council was excluded from the recent residents meeting with Social Services, following residents communicating with Community Councillors about their issues. A copy of the meeting minutes has since been supplied. Cllr Preston raised that the Bedlinog branch of St John's is closing after more than 100 years. Cllrs will arrange a meeting with the representatives of the branch to discuss future arrangements. Cllr Preston also raised that Trelewis OAP Hall has closed. The Community Council will look at holding the hub at Bedlinog Community Centre on Thursday's and arrange a minibus to transport Trelewis residents. This has been proposed to the residents that attended Trelewis and we are waiting for them to confirm numbers so that we can look at minibus cost. Cllr Preston attended the anniversary of Bethel Chapel, and requested it be noted that they celebrated their 92nd anniversary. Cllr Dawson enquired if the decision notice relating to the recently approved alcohol licence in Trelewis is available to the public. The Clerk will make enquiries. Cllr Beard declared a personal and prejudicial interest at this stage of the conversation.
507	To Receive the County Councillor's Report	An email update was received from County Councillor Symonds with information regarding parking issues at Bedlinog Recreational Ground, and an update of what was approved at the last MTCBC Full Council meeting.

		Cllr Ian Thomas advised that at the last Full Council meeting Llais attended and provided an update. MTCBC has approved a ban on 'pets for prizes' on any Council owned land. The importance of public consultation was discussed and the need for more capacity in the Council's Consultation and Engagement Team. A small increase in capacity was approved. With regard to whistleblowing arrangements within the Council, a member of the public asked a question and this was answered by the appropriate Cabinet member.
508	To Receive any Correspondence	A meeting with Groundwork Wales was held with the Clerk. The representative will be attending November Council to present and update Council on partnership working. The consultation on Welsh Government Draft Budget 2024-2025 has been shared with Cllrs. Correspondence was received from St John's Ambulance to advise that the Bedlinog Branch is closing.
509	To Approve Payments and Receipts for Period 07/09/23 to 02/10/23	RESOLVED that payments and receipts for period 07/09/23 to 02/10/23 be approved.
510	To Approve the Bank Reconciliation dated 06/09/2023	RESOLVED that the bank reconciliation dated 06/09/2023 be approved.
511	To Note the Budget Report dated 02/10/2023	RESOLVED that the budget report dated 02/10/2023 be noted.
512	To Note the Date of Next Meeting	Council noted the date of the next meeting is Monday 13th November 6.15pm. Cllr Searle sent his advanced apologies for the next meeting.



Cyngor Bwrdeistref Sirol Merthyr Tudful

Cynllunio Trefol (Rheoli Datblygu)

Uned 5

Parc Busnes Triongl

Pentrebach

Merthyr Tudful

CF48 4TQ

Rhif Ffon: 01685 726213

www.merthyr.gov.uk

Application for Planning Permission

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Details

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number Suffix

Property Name

Shingrig House

Address Line 1

Efail Shingrig

Address Line 2

Trelewis

Town/city

Treharris

Postcode

CF46 6DP

Description of site location (must be completed if postcode is not known)

Easting (x)

310940

Northing (y)

196496

Description

Applicant Details

Name/Company

Title

Mr

First name

Kabilan

Surname

Ponnuthurai

Company Name

Address

Address line 1

1 Shingrig House Efail Shingrig

Address line 2

Trelewis

Address line 3

Merthyr Tydfil

Town/City

Treharris

Country

Postcode

CF46 6DP

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mr

First name

John

Surname

Skelton

Company Name

Housing Plot Ltd

Address

Address line 1

7th Floor

Address line 2

Brunel House

Address line 3

2 Fitzalan Road

Town/City

Cardiff

Country

Postcode

CF24 0EB

Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Site Area

What is the site area?

750.00

Scale

Sq. metres

Does your proposal involve the construction of a new building which would result in the loss or gain of public open space?

☐ Yes

☒ No

Description of the Proposal

Description

Please describe the proposed development including any change of use

Proposal is to convert a detached B2 workshop into a Retail A1 premises, leaving the associated residential house unchanged.

Has the work or change of use already started?

☐ Yes

☒ No

Existing Use

Please describe the current use of the site

Residential house and B2 Workshop. House is occupied by the owner and the Workshop is vacant.

Is the site currently vacant?

☒ Yes

☐ No

If Yes, please describe the last use of the site

B2 workshop and residential house

When did this use end (if known)?

17/12/2015

Does the proposal involve any of the following?

Land which is known or suspected to be contaminated for all or part of the site

☐ Yes

☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes

☒ No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

Does your proposal involve the construction of a new building?

☐ Yes

☒ No

Materials

Does the proposed development require any materials to be used in the build?

- ☒ Yes
- ☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material)

Type: Walls Existing materials and finishes: Block, cement, render Proposed materials and finishes: Block, cement, render
Type: Roof Existing materials and finishes: Timber/slate Proposed materials and finishes: Timber/slate
Type: Windows Existing materials and finishes: Side windows to remain. Proposed materials and finishes: New shop windows to front, one with integrated door.
Type: Doors Existing materials and finishes: Metal front door to be removed. Existing side doors to remain. Proposed materials and finishes: Glass shop windows
Type: Boundary treatments (e.g. fences, walls) Existing materials and finishes: Stone walls to remain Proposed materials and finishes: Stone walls to remain
Type: Vehicle access and hard standing Existing materials and finishes: Front concrete parking area to remain Proposed materials and finishes: As existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

1 Efail Shingrig Plans & Elevations Version 031023

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle or pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Are there any new public roads to be provided within the site?

- ☐ Yes
☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

- ☐ Yes
☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

- ☐ Yes
☒ No

Please show details of any existing or proposed rights of way on or adjacent to the site, as well as any alterations to pedestrian and vehicle access, on your plans or drawings.

Vehicle Parking

Is vehicle parking relevant to this proposal?

- ☒ Yes
☐ No

Please provide information on the existing and proposed number of on-site parking and cycling spaces on your plans.

Trees and Hedges

Are there trees or hedges on the proposed development site?

- ☐ Yes
☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- ☐ Yes
☒ No

If Yes to either or both of the above, you will need to provide a full tree survey with accompanying plan before your application can be determined. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'

Assessment of Flood Risk

Is the site within an area at risk of flooding?

☐ Yes

☒ No

[Refer to the Welsh Government's Development Advice Maps website.](#)

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes

☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes

☒ No

From 7 January 2019, all new developments of more than 1 dwelling house or where the construction area is 100 square metres or more, require Sustainable Drainage Systems (SuDS) for surface water designed and built in accordance with the Welsh Ministers' [Statutory SuDS Standards](#). SuDS Schemes must be approved by your local authority acting in its SuDS Approving Body (SAB) role. Please contact your local authority for details of how to apply.

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☐ Soakaway

☐ Main sewer

☐ Pond/lake

Biodiversity and Geological Conservation

To assist in answering the following questions refer to the help text. The help text provides further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the help text, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

c) Features of geological conservation importance

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains sewer
- ☐ Septic tank
- ☐ Package treatment plant
- ☐ Cess pit
- ☐ Other
- ☐ Unknown

Are you proposing to connect to the existing drainage system?

- ☐ Yes
- ☒ No
- ☐ Unknown

Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste and have arrangements been made for the separate storage and collection of recyclable waste?

- ☒ Yes
- ☐ No

If Yes, please provide details:

Area provided at rear of proposed retail unit, as shown on plans

Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- ☐ Yes
- ☒ No

Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

- ☐ Yes
- ☒ No

All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

- ☒ Yes
- ☐ No

If you have answered Yes to the question above please add details in the following table:

Use Class: B2 - General industrial
Existing gross internal floorspace (square metres): 90
Gross internal floorspace to be lost by change of use or demolition (square metres): 0
Total gross internal floorspace proposed (including change of use) (square metres): 104
Net additional gross internal floorspace following development (square metres): 104

Totals	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
	90	0	104	104

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

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Employment

Will the proposed development require the employment of any staff?

- ☒ Yes
- ☐ No

Existing Employees

Please complete the following information regarding existing employees:

Full-time	0
Part-time	0
Total full-time equivalent	0.00

Proposed Employees

If known, please complete the following information regarding proposed employees:

Full-time	1
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Part-time

2

Total full-time equivalent

2.00

Hours of Opening

Are Hours of Opening relevant to this proposal?

- ☒ Yes
☐ No

If you do not know the hours of opening, select the Use Class and tick 'Unknown'

Use Class:

A1 - Shops

Unknown:

No

Monday to Friday:

Start Time:

06:00

End Time:

23:00

Saturday:

Start Time:

06:00

End Time:

23:00

Sunday / Bank Holiday:

Start Time:

06:00

End Time:

23:00

Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- ☐ Yes
☒ No

Is the proposal for a waste management development?

- ☐ Yes
☒ No

Renewable and Low Carbon Energy

Does your proposal involve the installation of a standalone renewable or low-carbon energy development?

☐ Yes

☒ No

Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

☐ Yes

☒ No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes

☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent

☐ The applicant

☐ Other person

Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

☐ Yes

☒ No

Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

Ownership Certificates

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Please answer the following questions to determine which Certificate of Ownership you need to complete: A,B,C or D.

Are you the sole owner of ALL the land?

- ☒ Yes
☐ No

Certificate of Ownership - Certificate A

I certify/the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least seven years left to run) of any part of the land or building to which the application relates.

Person Role

- ☐ The Applicant
☒ The Agent

Title

Mr

First Name

John

Surname

Skelton

Declaration Date

03/10/2023

☒ Declaration made

Agricultural Holding Certificate

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Agricultural land declaration - you must select either A or B

- ☒ (A) None of the land to which the application relates is, or is part of an agricultural holding
☐ (B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below

Person Role

- ☐ The Applicant
☒ The Agent

Title

Mr

First Name

John

Surname

Skelton

Declaration Date

03/10/2023

☒ Declaration made

Declaration

I/We hereby apply for Full planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

John Skelton

Date

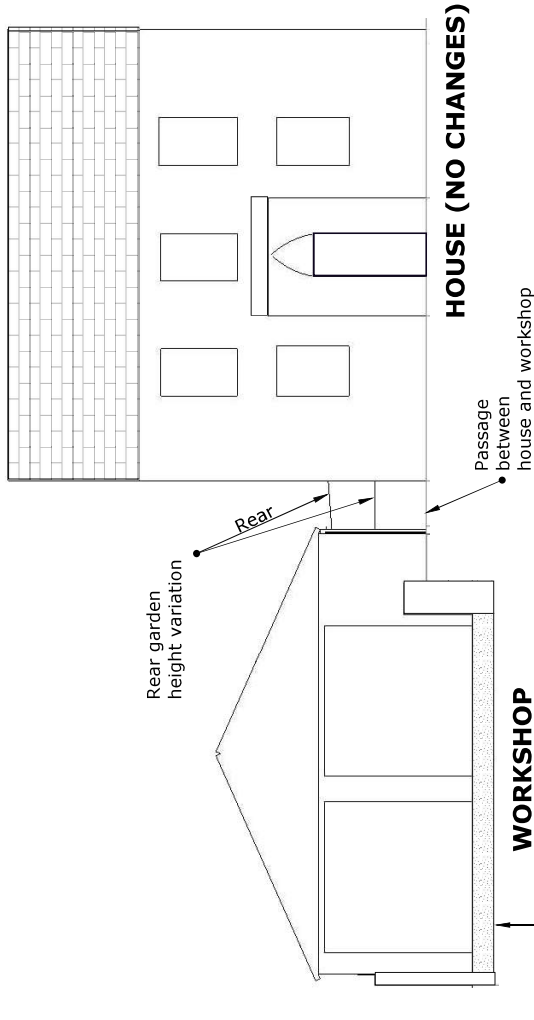
04/10/2023

1 EFAIL SHINGRIG, TRELEWIS - LOCATION PLAN

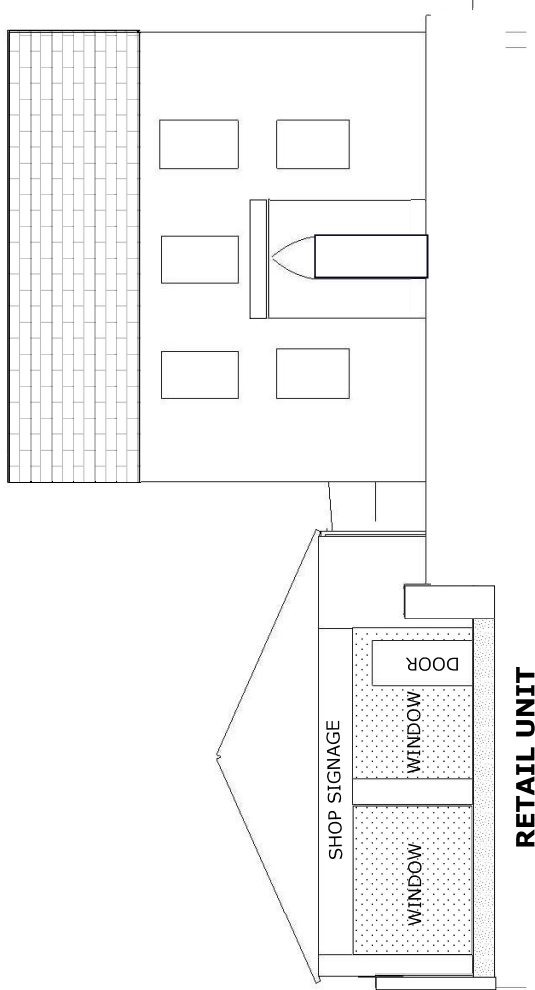


1 EFAIL SHINGRIG - CONVERSION OF EXISTING WORKSHOP TO A1 RETAIL - ELEVATION VIEWS

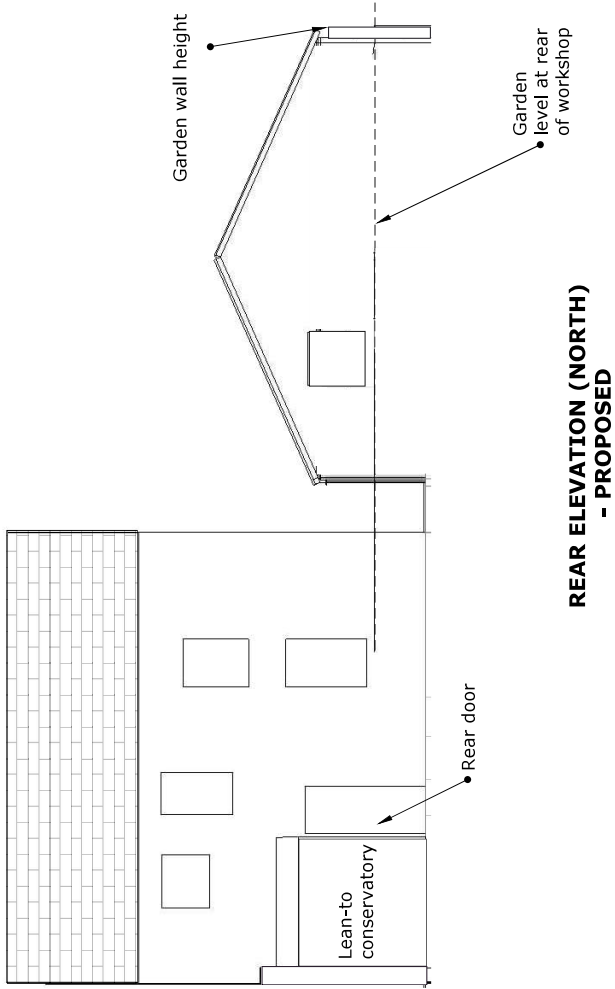
WORKSHOP FRONT ELEVATION (SOUTH) - EXISTING



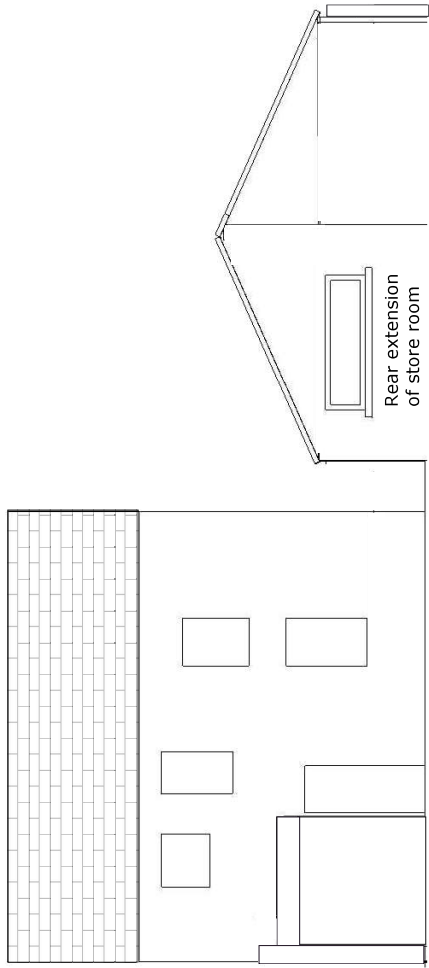
RETAIL FRONT ELEVATION (SOUTH) - PROPOSED



REAR ELEVATION (NORTH) - EXISTING

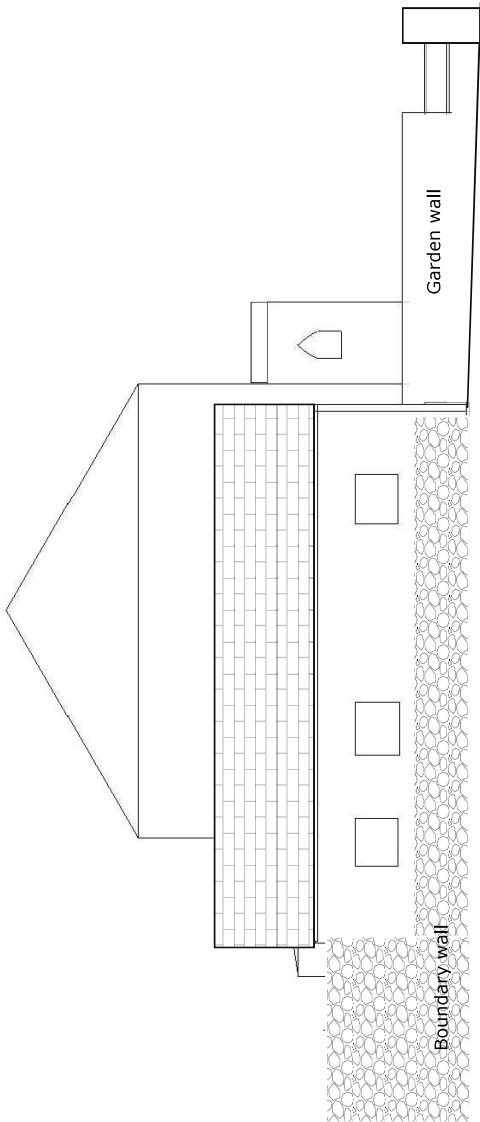


REAR ELEVATION (NORTH) - PROPOSED

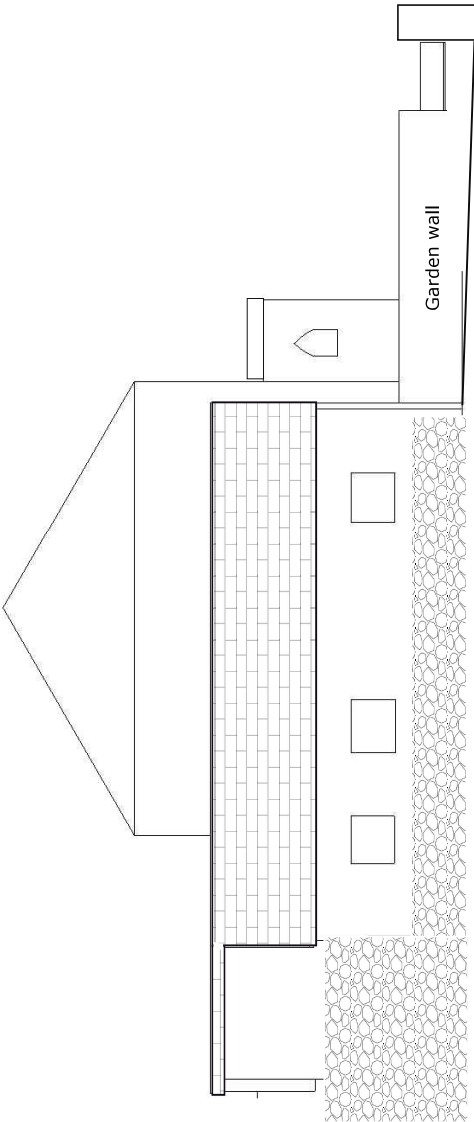


1 EFAIL SHINGRIG - CONVERSION OF EXISTING WORKSHOP TO A1 RETAIL - ELEVATION VIEWS

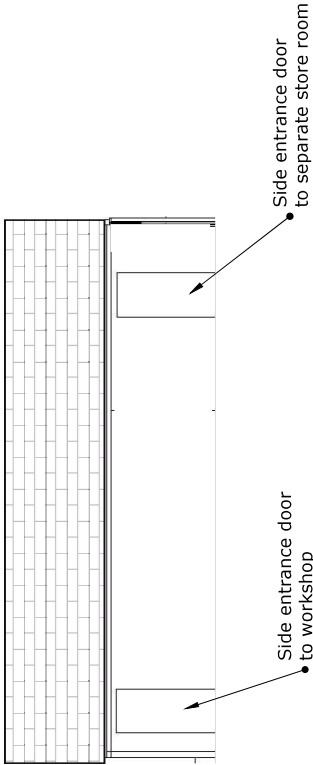
WORKSHOP SIDE ELEVATION (WEST)
- EXISTING



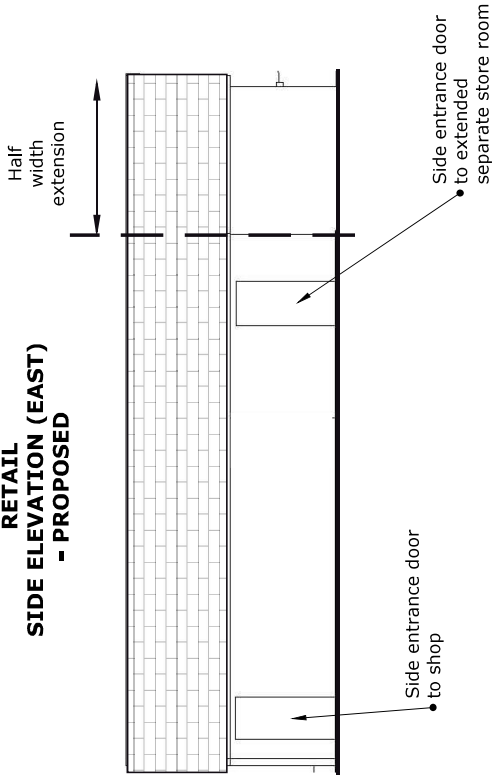
RETAIL SIDE ELEVATION (WEST)
- PROPOSED



WORKSHOP
SIDE ELEVATION (EAST) -
SECTION THROUGH HOUSE
- EXISTING

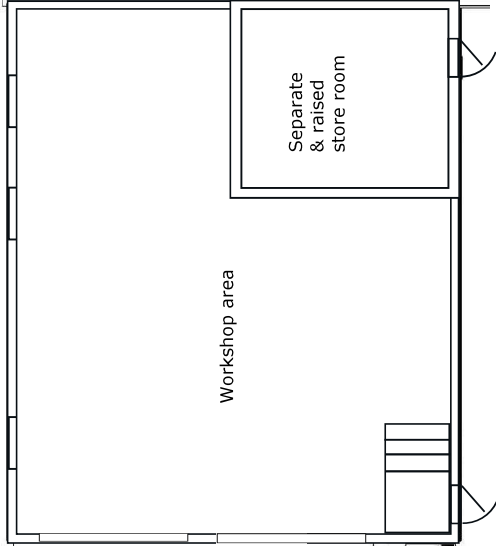


RETAIL
SIDE ELEVATION (EAST)
- PROPOSED

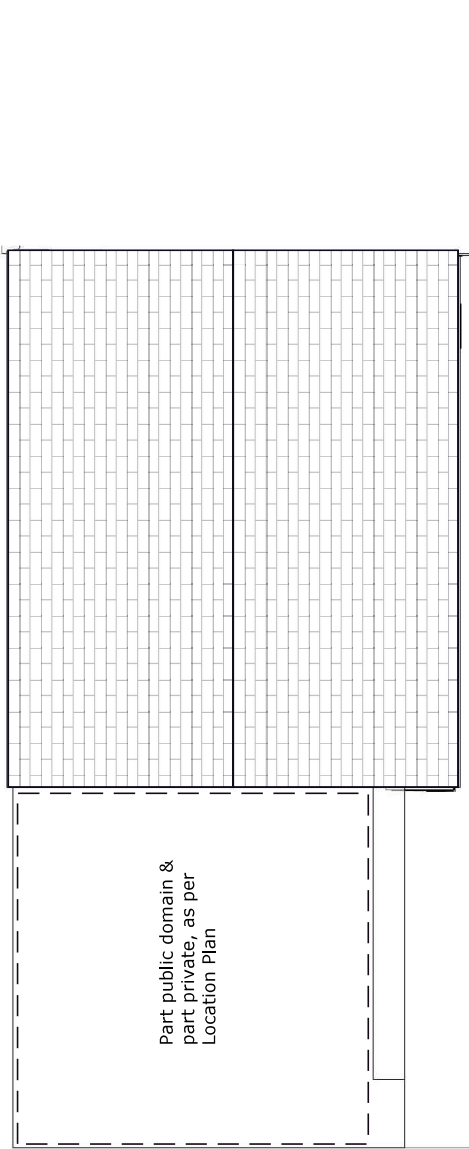


1 EFAIL SHINGRIG - CONVERSION OF EXISTING WORKSHOP TO A1 RETAIL - PLAN VIEWS

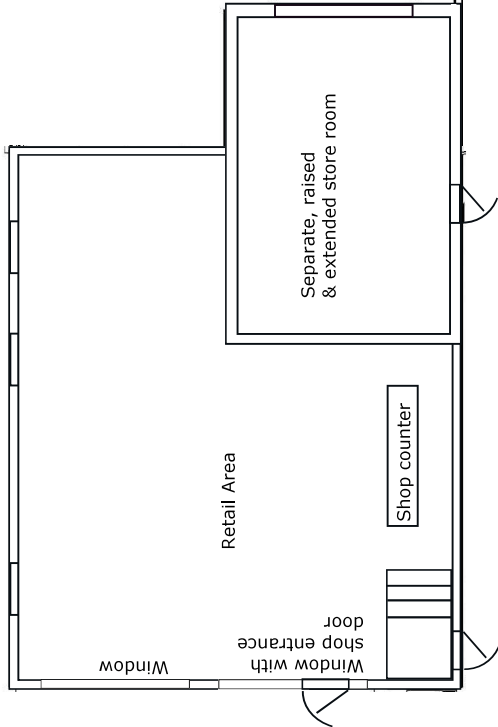
WORKSHOP FLOOR SECTION
- EXISTING



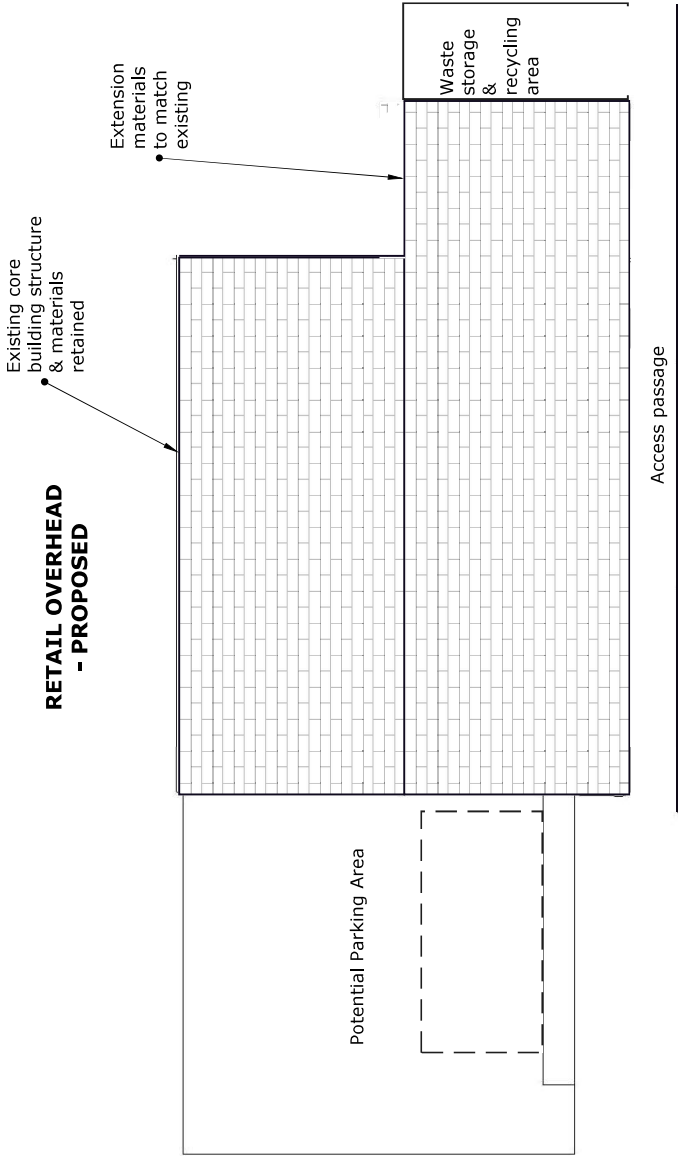
WORKSHOP OVERHEAD
- EXISTING



RETAIL FLOOR SECTION
- PROPOSED



RETAIL OVERHEAD
- PROPOSED



Merthyr Tydfil County
The Planning Division
Unit 5 Triangle Business Park
PENTREBACH
Merthyr Tydfil
CF48 4TQ

Date: 30/10/2023
Our Ref: PLA0075992
Your Ref: P/23/0238

Dear Sir/Madam,

Grid Ref: ST109964 310936 196501

Site: Shingrig House, Efail Shingrig, Treharris, Merthyr Tydfil

Development: Convert workshop into a convenience store (A1 use) to include rear extension at Shingrig House 1 Efail Shingrig Trelewis

We refer to your planning consultation relating to the above site, and we can provide the following comments in respect to the proposed development.

We would request that if you are minded to grant Planning Consent for the above development that the **Condition and Advisory Notes** listed below are included within the consent to ensure no detriment to existing residents or the environment and to Dwr Cymru Welsh Water's assets:

SEWERAGE

Condition

No surface water from any increase in the roof area of the building /or impermeable surfaces within its curtilage shall be allowed to drain directly or indirectly to the public sewerage system.

Reason: To prevent hydraulic overloading of the public sewerage system, to protect the health and safety of existing residents and ensure no pollution of or detriment to the environment.

ASSET PROTECTION

The proposed development site is crossed by a public sewer with the approximate position being marked on the attached Statutory Public Sewer Record. The position shall be accurately located and marked out on site before works commence and no operational development shall be carried out within 3 metres either side of the centreline of the public sewer.

Advisory Notes

As of 7th January 2019, this proposed development may be subject to Schedule 3 of the Flood and Water Management Act 2010. In the event this proposed development amounts to a total impermeable area of 100sqm or more, approval of Sustainable Drainage Systems (SuDS) features will be required in accordance with the 'Statutory standards for sustainable drainage systems – designing, constructing, operating and maintaining surface water drainage systems'. It would therefore be recommended that the developer engage in consultation with the Local Authority, as the determining SuDS Approval Body (SAB), in relation to their proposals for SuDS features. Please note, Dwr Cymru Welsh Water is a statutory consultee to the SAB application process and will provide comments to any SuDS proposals by response to SAB consultation.

In accordance with Planning Policy Wales (Edition 11) and Technical Advice Note 12 (Design), the applicant is advised to take a sustainable approach in considering water supply in new development proposals, including utilising approaches that improve water efficiency and reduce water consumption. We would recommend that the applicant liaises with the relevant Local Authority Building Control department to discuss their water efficiency requirements.

The applicant may need to apply to Dwr Cymru / Welsh Water for any connection to the public sewer under S106 of the Water industry Act 1991. If the connection to the public sewer network is either via a lateral drain (i.e., a drain which extends beyond the connecting property boundary) or via a new sewer (i.e., serves more than one property), it is now a mandatory requirement to first enter into a Section 104 Adoption Agreement (Water Industry Act 1991). The design of the sewers and lateral drains must also conform to the Welsh Ministers Standards for Gravity Foul Sewers and Lateral Drains and conform with the publication "Sewers for Adoption"- 7th Edition. Further information can be obtained via the Developer Services pages of www.dwrcymru.com

The planning permission hereby granted does not extend any rights to carry out any works permissions required by the Water industries Act 1991. Any alterations to existing premises resulting in the creation of additional premises or merging of existing premises must also be constructed so that each is separately connected to the Company's water main and can be separately metered. Please contact our new connections team on 0800 917 2652 for further information on water and sewerage connections.

The applicant is also advised that some public sewers and lateral drains may not be recorded on our maps of public sewers because they were originally privately owned and were transferred into public ownership by nature of the Water Industry (Schemes for Adoption of Private Sewers) Regulations 2011. The presence of such assets may affect the proposal. In order to assist us in dealing with the proposal the applicant may contact Dwr Cymru Welsh Water. Under the Water Industry Act 1991 Dwr Cymru Welsh Water has rights of access to its apparatus at all times.



Welsh Water is owned by Glas Cymru – a 'not-for-profit' company.
Mae Dwr Cymru yn eiddo i Glas Cymru – cwmni 'nid-er-elw'.

We welcome correspondence in
Welsh and English

Dŵr Cymru Cyf, a limited company registered in
Wales no 2366777. Registered office: Pentwyn Road,
Nelson, Treharris, Mid Glamorgan CF46 6LY

Rydym yn croesawu gohebiaeth yn y
Gymraeg neu yn Saesneg

Dŵr Cymru Cyf, cwmni cyfyngedig wedi'i gofrestru yng
Nghymru rhif 2366777. Swyddfa gofrestredig: Heol Pentwyn
Nelson, Treharris, Morgannwg Ganol CF46 6LY.

Our response is based on the information provided by your application. Should the proposal alter during the course of the application process we kindly request that we are re-consulted and reserve the right to make new representation.

If you have any queries, please contact the undersigned on 0800 917 2652 or via email at developer.services@dwrcymru.com

Please quote our reference number in all communications and correspondence.

Yours faithfully,

Maria Evans
Development Planning Officer
Developer Services



Welsh Water is owned by Glas Cymru – a 'not-for-profit' company.
Mae Dŵr Cymru yn eiddo i Glas Cymru – cwmni 'nid-er-elw'.

We welcome correspondence in
Welsh and English

Dŵr Cymru Cyf, a limited company registered in
Wales no 2366777. Registered office: Pentwyn Road,
Nelson, Treharris, Mid Glamorgan CF46 6LY

Rydym yn croesawu gohebiaeth yn y
Gymraeg neu yn Saesneg

Dŵr Cymru Cyf, cwmni cyfyngedig wedi'i gofrestru yng
Nghymru rhif 2366777. Swyddfa gofrestredig: Heol Pentwyn
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Area Committees are run by One Voice Wales to consider issues in their area and to promote the role of community and town councils. Maria Mulcahy is the South Wales Development Officer and the One Voice Wales head office is based in Carmarthen. There are 16 areas and Maria covers four. In the absence of the Chairman and Vice Chairman I was able to take the Chair and conduct the meeting.

Attendance

Justin Horrell, new *Digital Project Manager* had reported. He made a presentation to the previous meeting. As part of Justin's role, he is revamping the One Voice Wales website, and this should be complete by the end of the financial year. In the interim, the current website is available. Clerks should have the password etc for members to access the website.

The NEC draft minutes for the 15/9/23 meeting were sent out with the agenda. The draft minutes for the Larger Councils meeting are also ready and will be sent out with these Area Committee minutes.

The September conference was sadly cancelled as it was not viable due to the low number of delegates wishing to attend and it was not been appropriate to ask the three high-profile speakers who had confirmed their availability. OVW is looking to hold a virtual National Conference at the end of January 2024, subject to approval by the National Executive Committee. The joint SLCC/OVW online conference is on 8 November 2023. It is available to be attended by clerks as well as elected members.

Updates and Reports

Charters, Devolution of Services and Asset Transfers were discussed. Regarding Charters, One Voice Wales CEO Lyn Cadwallader is due to speak to the Welsh Government Minister with Mike Theodoulou (Chair of OVW) to push for stronger commitment towards the Charters. Regarding support on asset transfers I suggested specialist advice from Natalie Sargent of the Coalfields Regeneration Trust.

There was an update on the Cwm Taf Morgannwg University Health Board. The OVW rep has stood down due to work commitments. Members wishing to consider the role were asked to contact Maria.

The Councillor Training Programme and Consultancy Services were important. Details of training are sent out each month. Some of the training is free and outlined in the email. The *Finance and Governance Toolkit* is also important for councils as is the outcomes from the health check and self assessment. This should enable a council to inform a 'plan of action' to be taken and the council should then be proactive in implanting it. A new webinar on this is being developed and will soon be available.

The Welsh Government *Good Councillor's Guide* aimed at town and community councils was highlighted as providing a helpful overview of requirements. The Code of Conduct was also important in providing a framework for members and ensuring all worked to a standard and joint approach.

Good practice and future work

Members reported on sharing of Good Practice and relevant Articles. Experience of holding local fairs was mentioned as of interest. One was held in Blackwood over the summer and such experience was often helpfully shared amongst neighbouring councils. Another area was Community Engagement. The *Self-Evaluation Toolkit* should also be used either individually or within small groups of members.

Guest Speakers for Future Meetings

Ideas were requested for speakers for future Area Committee meetings. These could be from the local government sector or from other sectors if dealing with specific subjects. Some ideas were canvassed.

Matters for referral to the NEC would include the handling of Welsh Government and Health Board Consultations. These were often too short and had no feedback. There was little time to convene meetings of members to consider and gather views. It was a source of much irritation and frustration.

**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 20xx, 20yy, 20zz**

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

	1. The audit of accounts for the Bedlinog and Trelewis Community Council for the years ended 31 March 2023 has been concluded. 2. The annual return is available for inspection by any local government elector for the area of the Bedlinog and Trelewis Community Council on application to:
(a) Insert name, position and address of person to whom local government electors should apply to inspect the annual return	(a) Ryan James, Clerk to the Council clerk@bedlinogtrelewis-cc.gov.wales Bedlinog Community Centre Garth Terrace, Bedlinog, CF46 6TF
(b) Insert the times between which a local government elector may apply to inspect the annual return	between (b) 9am and (b) 5 pm on Mondays to Fridays (excluding public holidays), when any local government elector may make copies of the annual return.
(c) Insert a reasonable sum for copying costs	3. Copies will be provided to any local government elector on payment of (c) £0.10p for each copy of the annual return.
(d) Insert name and position of person placing the notice	(d) Ryan James, Clerk to the Council
(e) Insert date of placing of the notice	(e) 07/11/2023

**HYSBYSIAD AM GWBLHAU ARCHWILIAD
AC AM YR HAWL I AROLYGU'R COFNOD BLYNYDDOL
COFNOD BLYNYDDOEDD AM Y FLWYDDYN YN GORFFEN
31 MAWRTH 20xx, 20yy a 20zz**

Public Audit (Wales) Act 2004 Section 29

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

	1. Mae archwiliadau cyfrifon dros [enw'r Cyngor] ar gyfer y blynyddoedd Sy'n gorffen ar 31 Mawrth 20xx, 20yy a 20zz wedi'u cwblhau. 2. Mae'r cofnod blynyddol ar gael i'w arolygu gan etholwyr llywodraeth leol ardal [enw'r Cyngor] trwy wneud cais at:
(a) Rhowch enw, swydd a chyfeiriad y person y dylai etholwyr llywodraeth leol wneud cais iddo/iddi i archwilio'r datganiad cyfrifon	(a) Ryan James, Clerk to the Council clerk@bedlinogtrelewis-cc.gov.wales Bedlinog Community Centre Garth Terrace, Bedlinog, CF46 6TF
(b) Rhowch yr amseroedd y gall etholwr llywodraeth leol wneud cais i archwilio'r Ffurflen Flynyddol	rhwng (a) 9am (b) 5 pm ar ddydd Llun i ddydd Gwener gan eithrio gwylliau cyhoeddus), pryd y gall unrhyw etholwr llywodraeth leol wneud copïau o'r cofnod blynyddol
(c) Rhowch swm rhesymol ar gyfer costau copïo	3. Darperir copïau i unrhyw etholwr llywodraeth leol os gwneir taliad o (c) £0.10p am bob copi o'r ffurflen flynyddol
(d) Rhowch enw a swydd y person sy'n gosod yr hysbysiad	(d) Ryan James, Clerk to the Council
(e) Rhowch ddyddiad gosod yr hysbysiad	(e) 07/11/2023

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: Bedlinog and Trelewis Community Council

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

1. Balances brought forward	47020	10577	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	23250	27870	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	67537	35355	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	16164	14952	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	111066	50535	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	10577	8315	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

Statement of balances

8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	10577	8315	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	10577	8315	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	220000	267018	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: • effective financial management during the year; and • the preparation and approval of the accounting statements.	☒	☐	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	☒	☐	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	☒	☐	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	☒	☐	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☐	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	☒	☐	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	☒	☐	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	☒	☐	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	☐	☐	☐	3, 6
	Yes	No	N/A	
	☐	☐	☐	

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £_____ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

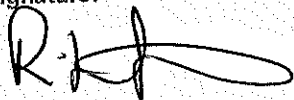
Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:



Name: Ryan James

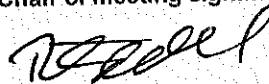
Date: 19/06/2023

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref: 459.

Chair of meeting signature:



Name: Richard Searl

Date: 19/06/2023

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of **Bedlinog and Trelewis Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Basis of Qualification

Annual Governance Statement

In my opinion, the Annual Governance Statement is not consistent with the Council's internal controls and governance arrangements for the year:

- Assertion 3: The Council has not provided evidence that a budget has been set in accordance with the Local Government Finance Act 1992 and that the precept has been set in line with the budget. The Act requires the Council to take into account its level of reserves when setting its budget requirement. We recommend that the Council sets a budget in accordance with the relevant regulations and codes of practice.
- Assertion 3: The Council has not provided evidence that it submitted to the Independent Remuneration Panel for Wales (IRPW) a schedule of payments made to members. Although no payments were made the Council must submit a nil return to the IRPW confirming that no payments were made. In addition, the Council should seek to obtain written confirmation from individual members confirming that they do not want to accept their allowance.

Annual internal audit report to:

Name of body: Bedlinog and Trelewis Community Council

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered*	
1. Appropriate books of account have been properly kept throughout the year.	☒	☐	☐	☐	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	☒	☐	☐	☐	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	☒	☐	☐	☐	Insert text
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	☒	☐	☐	☐	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	☒	☐	☐	☐	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	☐	☐	☒	☐	Insert text
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	☒	☐	☐	☐	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	☒	☐	☐	☐	Insert text

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	☒	☐	☐	☐	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	☒	☐	☐	☐	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	☐	☐	☒	☐	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	☐	☐	☒	☐	Insert text
13. Insert risk area	☐	☐	☒	☐	Insert text
14. Insert risk area	☐	☐	☒	☐	Insert text

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 02/06/2023.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Helen Harbord

Signature of person who carried out the internal audit:



Date: 19/06/2023

08/11/2023

Transactions List:

Transaction date	Type of payment	Customer reference	Amount (GBP)
08/11/2023	Standing Order	MTCBC - NEWSLETTER PRINTING	-60.0
08/11/2023	Direct Debit	BRIGHTPAY - PAYROLL SOFTWARE MONTHLY CHARGE	-7.2
06/11/2023	Purchase	MICROSOFT - OFFICE 365 MONTHLY CHARGE	-12.36
02/11/2023	Purchase	AMAZON - XMAS FAYRE MATERIALS	-46.48
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
31/10/2023	Purchase	MTCBC - ALLOTMENT IMPROVEMENT GRANT - COMPOST BINS	-29.9
30/10/2023	Standing Order	POPPY WREATHS	-40.0
27/10/2023	Standing Order	SALARIES	-621.54

27/10/2023	Standing Order	SALARIES	-270.4
27/10/2023	Standing Order	EXPENSES	-46.7
26/10/2023	Standing Order	HMRC	-215.45
26/10/2023	Standing Order	RCT PENSIONS	-203.08
23/10/2023	Standing Order	VISION ICT - WEBSITE ANNUAL MAINTENANCE CHARGE	-161.26
23/10/2023	Standing Order	HAPPY HANDS WITH CERYS - XMAS FAYRE	-60.0
23/10/2023	Standing Order	MTCBC - WASTE CONTRACT	-55.53
23/10/2023	Standing Order	HAPPY HANDS WITH CERYS - XMAS FAYRE	-35.0
16/10/2023	Purchase	STAPLES - OFFICE SUPPLIES	-34.97
12/10/2023	Faster Payment	INCOME - CHRISTMAS FAYRE TABLE RENTAL	5.0
11/10/2023	Standing Order	Sion's Lawns - ANNUAL WATERING OF FLOWERS/LAMPPOST BASKETS	-4990.0
11/10/2023	Standing Order	Sion's Lawns - MOVEMENT OF STREET PLANTERS	-150.0
10/10/2023	Direct Debit	PLUSNET - MONTHLY BROADBAND CHARGE	-39.36
09/10/2023	Direct Debit	DWR CYMRU WELSH WATER - COMMUNITY CENTRE BILL	-126.46

06/10/2023

Direct Debit

BRIGHTPAY -
PAYROLL SOFTWARE -7.2
MONTHLY CHARGE