



Agenda

Bedlinog Community Centre
Garth Terrace
Bedlinog CF46 6TF

Email: clerk@bedlinogtrelewis-cc.gov.wales

15 June 2025

Dear Councillor,

A **BTCC Council Meeting** of the **COUNCIL** will be held at **6:15 PM** on **Thursday, June 19, 2025**, at **Microsoft Teams Meeting**.

Yours faithfully

James. Ryan

Clerk to the Council

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84 To Receive Apologies for Absence

For Decision

85 To Receive Declarations of Personal/Prejudicial Interest

For Information

86 To Receive Representations/Questions from the Public

For Information

87 To Note the Report from the Police Representative

For Information

88 To Approve Minutes of the Meeting held 19-05-2025

For Decision

Minutes 19-05-2025

89 To Receive any Matters Arising

For Information

90 To Consider any Planning Applications

P/25/0152|Conversion of outbuilding into a unit of residential accommodation.
Bryn-Rhedyn B4255 Trelewis To Bedlinog Trelewis Treharris CF46 6UF

For Information

Documents(15 Jun 2025).zip

91 To Approve Payments & Receipts for the period 15/05/2025 to 15/06/2025

For Decision

TRANSACTIONS 15-05 - 15-05-2025.pdf

92 To Approve the Annual Return for Year Ended 31 March 2025

For Decision

CTCs Annual Return 2025 Eng.pdf

93 To Approve the Internal Auditors Report Dated 23/05/2025

List of transactions 15/05/2025 - 15/06/2025

Transactions List:

Transaction date	Customer reference	Amount (GBP)	Additional Info
13/06/2025	NOLLY'S NIBBLES	-156.0	WARM HUB REFRESHMENTS
13/06/2025	2468LINK16:49JUN 13	-40.0	PAYMENT FOR BUGLER - CENOTAPH ANNIVERSARY
11/06/2025	2468 AMAZON* XS2LY	-13.97	BINGO TICKETS - WARM HUB
10/06/2025	SSE ENERGY SUPPLY	-749.09	COM CENTRE ELECTRICITY BILL
09/06/2025	BT GROUP PLC	-5.99	COM CENTRE - BROADBAND BILL
09/06/2025	2468 ROCK UK SUMMI	-8.25	MEETING REFRESHMENTS
06/06/2025	NOLLY'S NIBBLES	-162.0	WARM HUB REFRESHMENTS
06/06/2025	STRIPE	-9.9	PAYROL SOFTWARE
28/05/2025	SALARIES	-795.08	SALARIES
28/05/2025	SALARIES	-313.1	SALARIES
28/05/2025	CLERK EXPENSES	-56.48	CLERK EXPENSES
27/05/2025	HELEN HARBORD	-400.0	INTERNAL AUDIT FEE
27/05/2025	ACORN TRAVEL	-380.0	WARM HUB TRANSPORT
27/05/2025	HMRC	-347.3	TAX PAYMENT JUNE
27/05/2025	HMRC	-323.5	TAX PAYMENT - MAY
27/05/2025	RCT PENSIONS	-273.66	PENSIONS - JUNE

27/05/2025	RCT PENSIONS	-267.17	PENSIONS - MAY
27/05/2025	ROCK UK	-173.0	ROOM HIRE & REFRESHMENTS - CENOTAPH ANNIVERSARY
27/05/2025	GE GUNNING	-40.0	POPPY WREATHS
23/05/2025	NOLLY'S NIBBLES	-120.0	WARM HUB REFRESHMENTS
23/05/2025	2468 MICROSOFT#G09	-12.36	OFFICE 365 CHARGES
20/05/2025	MTCBC	-59.48	WASTE RECYCLING CHARGES
19/05/2025	2468 ASDA SUPERSTO	-19.5	STORAGE BOXES - COM CENTRE OFFICE
16/05/2025	2468 GoFundMe	100.0	GO FUND ME REFUND
16/05/2025	NOLLY'S NIBBLES	-144.0	WARM HUB REFRESHMENTS
15/05/2025	HMRC VTR	2056.38	VAT REFUND
15/05/2025	BT GROUP PLC	-36.23	COM CENTRE - BROADBAND BILL

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body:

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	8316 (Restated)	19556	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	38985	40314	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	47091	47485	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	16394	18321	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	58441	72138	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	19556	16896	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	19556	16896	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	19556	16896	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	275218	278418	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	Yes		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	Yes		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at www.bedlinogtrelewis-cc.gov.wales .	Yes		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	Yes		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	Yes		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: - Effective financial management including the setting and monitoring of the Council's budget - Maintenance and security of accurate and up to date accounting and other financial records - Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	Yes		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: - measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments - assessment and management of risks facing the Council - an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	Yes		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	Yes		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	Yes		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		No	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector.

In 2024-25, the Council made payments totalling £1000 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.

Yes

No

N/A

Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

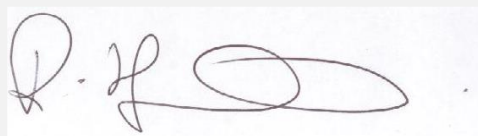
Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.

RFO signature:



Name: Ryan James

Date: 15/06/2025

Approval by the Council

I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:

Minute ref: 92

Chair signature:

Name:

Date:

* Please include an explanation for any 'No' answers

Annual internal audit report to:

Name of body: **Bedlinog and Trelewis Community Council**

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Yes				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	Yes				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Yes				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	Yes				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Yes				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			N/A		
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	Yes				
8. Asset and investment registers were complete, accurate, and properly maintained.	Yes				

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	Yes				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	Yes				
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			N/A		

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.			N/A		
13.			N/A		
14.			N/A		

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 23/05/2025.

Internal audit confirmation

I confirm that as the Council's internal auditor, I have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Helen Harbord
Signature of person who carried out the internal audit:
Date:

* Please include an explanation for any 'No' answers

For Decision

IA 24-25 ACTION PLAN.pdf

94 To Approve £500 Grant Request from Foxes Family School Partnership

For Decision

95 To Approve S137 £500 Grant Request from Trelewis Primary School

For Decision

96 To Note the Message in a Bottle Scheme

For Information

97 To Receive any Community Councillor Cases

For Discussion

98 To Note the County Councillors Reports and any other Correspondence

For Information

GP MAY UPDATE 2025.pdf

County Cllr Michelle Symonds May 2025.pdf

99 To Note the Date of Next Meeting

For Information

Recommendations			
Findings	Risk	Recommendation	Response
1.1 Whilst it is evident through minutes of meetings that policies are being reviewed and presented to the Community Council for approval, the website is not being updated with the most up to date versions.	Incorrect/out of date information is being publicised to the public.	A review of the policies and procedures publicised should be undertaken to ensure the most up to date policies are publicised.	Recommendation accepted. The transition to the new website is underway and adopted policies to be uploaded to the new website.

Cllr Gillian Preston

Bedlinog and Trelewis

MAY UPDATE



Gillian.preston@merthyr.gov.uk

🐝 MAY UPDATE 2025 🐝

Another busy and rewarding month representing Bedlinog and Trelewis, filled with community events, important meetings, and continued work on local issues. The warmer weather has brought people together, and it's been great to see so much happening across our villages!

📅 MAY MEETINGS 📅

- ✓ 7th May – Licensing Committee
- ✓ 14th May – AGM & Mayor's Inauguration
- ✓ 15th May – PACT Meeting
- ✓ 19th May – Bedlinog & Trelewis Community Council Meeting
- ✓ 22nd May – Special Full Council
- ✓ Visits to Nant Llwynog Park & house calls to residents

🎉 EVENTS 🎉

- ★ VE Day 80th Anniversary Celebration at the Bedlinog & Trelewis Community Hub, joined by Gerald Jones MP & Dawn Bowden MS
- ★ Bank Holiday visit to Trelewis Residents' Garden, looking fantastic with the fresh bark!
- ★ PACT meeting on 15th May, discussing local police concerns
- ★ Taf Bargoed Park new play area progress, children eager to use it, but safety first until it's complete!
- ★ Lovely new sign installed at Taf Bargoed Park

✨ Mayor's Inauguration. Congratulations to Cllr Paula Layton, appointed Mayor of Merthyr Tydfil for 2025/2026

✨ Phoenix Running South Wales Event at Taf Bargoed Park

📅 REPORTED ISSUES 📅

- ◆ Cemetery grass still needs cutting
- ◆ Children using playground at Taf Bargoed Park despite the restricted access safety fence
- ◆ Dog mess outside The Railway
- ◆ Black & white chevron signs missing from Hylton Terrace roundabout
- ◆ Car park at entrance to Taf Bargoed Park very overgrown
- ◆ Commercial Street paving stones need repairing
- ◆ Lane behind Field Street & St Mary Street, Trelewis in need of cleaning
- ◆ Household rubbish left in Bedlinog Terrace
- ◆ Overgrown brambles outside Trelewis Garden
- ◆ Shingrig bus stop bench needs replacing

💬 LOOKING AHEAD TO JUNE 💬

With summer fast approaching, it's fantastic to see the community thriving. The dedication of our residents, local representatives, and volunteers continues to make Bedlinog & Trelewis a great place to live.

As always, I'm here to listen, support, and help, whether it's addressing concerns or celebrating community achievements. If you need anything, I'm just a message, phone call, or email away, and I'm happy to do house calls for those who need extra support.

Here's to another great month ahead and once again, thank you all for your continued efforts and support!

Gill x

County Councillor Michelle Symonds

Independent for Bedlinog and Trelewis

Monthly update

May 2025

Full Council meeting: AGM

May 14th, The Council AGM.

Formal Election of the Mayor, Cllr Paula Layton

Formal election of the Deputy Mayor, Cllr David Isaac

Council reports consisted of: Appointment to committees for the Municipal Year, Committee Meeting Cycle for the Municipal year, Representatives to other bodies for the Municipal Year.



Councillor Michelle Symonds - Independent for Bedlinog and Trelewis

15 May · 🌐

Last night I attended the Inauguration of our new Mayor for 25/26, Cllr Paula Layton. Our outgoing Mayor, Councillor John Thomas raised over £20,800 for his chosen charities; Ty Enfys Dementia Unit and Hope Pantry. For those who know or who have met John will know what a true gentleman he is and he really did us all proud. Well done John x



Merthyr Tydfil CBC

15 May · 🌐

Thank you to outgoing Mayor, Councillor John Thomas, who has been the First Ci... See more



Other meetings

My Trelewis 'Meet with me' on May 12th was quiet with no issues raised. Unfortunately my Bedlinog 'Meet with me' scheduled for May 13th was cancelled.

May 15th PACT meeting, The next PACT meeting is scheduled for 6pm on Thursday 12th June at Bedlinog Community Centre.

May 21st Independent meeting with Directors and CEO of MTCBC. A number of items were discussed and we were pleased to hear the community safety partnership is being reinstated. We all echoed our concerns about the reckless driving / speeding vehicles. Please take a description and report to 101, or online. 999 in an Emergency.

May 21st Special Meeting for Ysgol Gymraeg Rhydygrug.

12 May · 🌐

Meet with me in Trelewis

A quiet evening so I took the opportunity to walk the areas. Pleased to see the street light that I reported in Stormtown has been turned to serve a new purpose.



Reports / Requests

<i>Damaged wall , Trelewis</i>	<i>Overgrowth of trees, Trelewis</i>	<i>Grass maintenance, Trelewis</i>
<i>Glass, Trelewis</i>	<i>Bin query, Trelewis</i>	<i>New domestic bins, Trelewis</i>
<i>2 requests for maintenance at Graig Fargoad Cemetery</i>	<i>Double Yellow lines, Bedlinog</i>	<i>New Park, spoil and fencing, Trelewis</i>
<i>Fires, Trelewis</i>	<i>Flytipping, Bedlinog</i>	<i>Parking, Trelewis</i>

↓ WAYS TO CONTACT ME ↓



Michelle.Symonds@merthyr.gov.uk



Facebook: Councillor Michelle Symonds – Independent for Bedlinog and Trelewis



07398 757 461



Instagram: cllr.msymonds_bedlinogtrelewis

More content is available on my social media pages. Individual cases will not be included in any reports.

County Councillor Michelle Symonds

Independent for Bedlinog and Trelewis

Monthly update

May 2025

Highlights of Social Media Posts

3 May • 🌞

Wonderful photos from today!

I had the pleasure of joining the [Phoenix Running South Wales](#) team in time to celebrate Chris Pratt's cross of the finish line completing his marathon!

I heard of many other successes today too, so a huge congratulations to everyone who took part and the distances you achieved 🎉

It really is fantastic to have these events on our doorstep. Thank you Jo and Phoenix Running South Wales for another great event!

Thanks also goes to the [Summit Centre](#) and [Taff Bargoed Angling Association](#) for supporting the event too, community collaboration and support of each other makes things so much better 🙌

Phoenix Running South Wales
3 May • 🌞

The results are being finalised as we speak so here's a little reminder of how won... [See more](#)

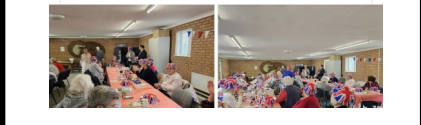


Councillor Michelle Symonds - Independent for Bedlinog and Trelewis
8 May • 🌞

This afternoon I had a lovely catch up with residents who attend the Community Hub for their VE Day 80th Anniversary Celebration, thank you for your warm welcome x

Bedlinog and Trelewis Community Council
8 May • 🌞

Everyone had a great time at the VE Day Anniversary celebrations this afternoon at the... [See more](#)



3d • 🌞

A huge thank you to MTCBC's Ground Maintenance team for removing the fences and material in the park area today.

The contractor has been asked to collect their container so this should be gone soon.

Update: The container has also been removed from site



6d • 🌞

🎉 OPEN 🎉

I have received official notification that the park passed its safety inspection and therefore you are able to access the equipment.

As with all playgrounds, dogs are NOT permitted to be in the area.

Fencing : There are still some minor remedial works that are required and that is why the fencing remain in place.

Councillor Michelle Symonds - Independent for Bedlinog and Trelewis
4 Feb • 🌞

🎉 NEW PARK 🎉

Delighted to receive notification that works are due to... [See more](#)



23 May • 🌞

MUGA Trelewis

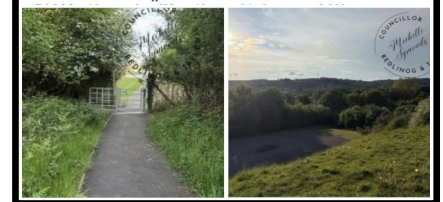
Many residents will know that I had been working with departments and other organisations to be able to bring the MUGA by Trelewis Community Centre back into use and last year I posted updates regarding the path alongside the MUGA and the MUGA itself. (Multi Use Games Area)

Works have been completed by MTCBC on the path, drop kerb section and a new gate fitted and this has made such a positive difference.

Further progress now looks positive :
In the May 2025 minutes from Bedlinog and Trelewis Community Council there is an update of "A request has been made to MTCBC Estates to issue the license for the Trelewis MUGA and for the re-surfacing to take place, and for the line marking to be booked in"

My posts relating to this area:
August 2024
<https://www.facebook.com/share/19ZjwTpPzT/?mibextid=wwXlfr>

May 2024
<https://www.facebook.com/share/1BSuifamtq/?mibextid=wwXlfr>

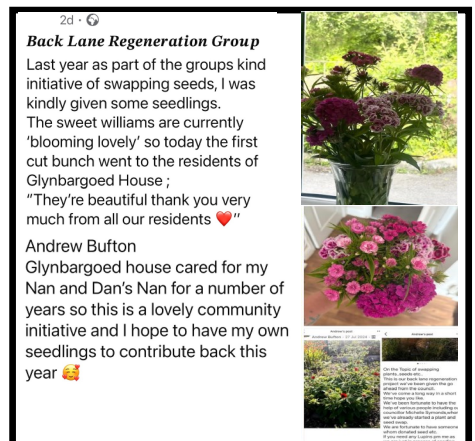


2d • 🌞

Back Lane Regeneration Group

Last year as part of the groups kind initiative of swapping seeds, I was kindly given some seedlings. The sweet williams are currently 'blooming lovely' so today the first cut bunch went to the residents of Glynbargoed House ; "They're beautiful thank you very much from all our residents ❤️"

Andrew Bufton
Glynbargoed house cared for my Nan and Dan's Nan for a number of years so this is a lovely community initiative and I hope to have my own seedlings to contribute back this year 🙌



↓ WAYS TO CONTACT ME ↓

 Michelle.Symonds@merthyr.gov.uk

 07398 757 461

 Facebook: Councillor Michelle Symonds – Independent for Bedlinog and Trelewis

 Instagram: cllr.msymonds_bedlinogtrelewis

More content is available on my social media pages. Individual cases will not be included in any reports.