



Agenda

Bedlinog Community Centre
Garth Terrace
Bedlinog CF46 6TF

Email: clerk@bedlinogtrelewis-cc.gov.wales

01 September 2025

Dear Councillor,

A **BTCC Council Meeting** of the **COUNCIL** will be held at **6:15 PM** on **Monday, September 15, 2025**, at **Bedlinog Community Centre/Microsoft Teams Meeting**.

Yours faithfully

James. Ryan

Clerk to the Council

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AGENDA 15.09.25 v1

112 To Receive Apologies for Absence

For Decision

113 To Receive Declarations of Personal/Prejudicial Interest

For Information

114 To Receive Representations/Questions from the Public

For Information

115 To Note Any Report Received from the Police Representative

For Information

116 To Approve Minutes of the Meeting held 10-07-2025

For Decision

Minutes 10-07-2025

117 To Receive the Clerk's Report and Approve Recommendations within the Report **RECOMMENDATION 2.1: That the Clerk's updates for September 2025 be noted.**

RECOMMENDATION 3.1: That the 25-26 Local Government Services Agreement for Clerk's be noted.

RECOMMENDATION 4.1: That the Statement of Payments for Bedlinog and Trelewis Community Council be noted.

RECOMMENDATION 5.1: That the Payments and Receipts for period 07/07/2025 – 29/08/2025 be approved.

RECOMMENDATION 6.1: The Model Financial Regulations (Wales) 2019 as amended by Council be re-adopted and re-published on the Council's website. The Model Terms of Reference be reviewed at least once per Council Term and when new Model Financial Regulations are issued.

RECOMMENDATION 7.1: The Model Standing Orders (Wales) 2023 as amended by Council be re-adopted and re-published on the Council's website. The Model Terms of Reference be reviewed at least once per Council Term and when new Model Standing Orders are issued.

For Decision

Clerk Report Sept2025.pdf

118 To Approve the Annual Report 2024-25



CLERK'S REPORT

SEPTEMBER 2025

Clerk's Report

1.0 Correspondence emailed to Councillors:

Correspondence	Date Sent
• Report on Digital Health of Community and Town Councils	25/07/2025
• One Voice Wales E-Bulletin	25/07/2025
• Local Government Services Agreement	30/07/2025
• County Cllr Preston & Symonds July 2025 Updates	04/08/2025
• County Cllr Preston August 2025 update • Welsh Government Consultation on extending the duty on local authorities to broadcast meetings • Survey: Is the title 'Clerk' fit for purpose in Wales 2025 • Llais August 2025 Newsletter • One Voice Wales Area Committee Meeting Minutes 30th July • Welsh Government Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales	01/09/2025

2.0 Clerk Updates

Bedlinog Community Centre can now be booked online – this has been communicated on our social media channels.

Trelewis MUGA: Re-surfacing works have been completed along with the line marking. Further funding has been secured for football goal posts.

Football sessions were organised throughout the summer holidays at the MUGA – the interest was extremely low. There were up to only two children booking on the session and in one session there were no-shows. The last session was moved to Bedlinog MUGA with a view to

alternate the sessions to see if there was more interest. We will consult with the community about an evening session and if it is wanted, and the best evening to hold them.

SPF Funding: The Community Council has been successful in securing 16k SPF funding. The grant is to make improvements to accessibility at Bedlinog Community Centre with an electric door and to set up a computer suite to facilitate training for the community and provide ICT equipment.

The application for a licence for a bench to be situated at 'The Clock' in Trelewis has been made to MTCBC Estates department.

Item 102 – Traffic speed of cars through Farm Road, Lewis Street, and George Street reported to Road Safety. These have been added to the MTCBC list for monitoring.

Item 98 – The 'Day of Play' took place on 6th August and was extremely successful. There has been excellent feedback from the community. Activities included specific ALN sessions; climbing; aerial adventure; soft play; disco/party games; arts & craft; bouncy castle; and hook a duck. PIPYN were also in attendance at the event.

Item 106 – MTCBC Estates Department have been advised that the Community Council supports the sale of Trelewis Community Council and the surrounding land to Merthyr Valleys Homes (MVH), should the sale be pursued.

Dates for noting: Glo in the Park will be held Thursday 27th November at Taf Bargoed Park; the Christmas Fayre will be held at Rock UK Saturday 29th November.

RECOMMENDATION 2.1: That the Clerk's updates for September 2025 be noted.

3.0 Pay Award

Agreement on the 25-26 Local Government Services Agreement for Clerk's has been agreed.

RECOMMENDATION 3.1: That the 25-26 Local Government Services Agreement for Clerk's be noted.

4.0 Annual Statement of Payments

Statement of Payments – Bedlinog and Trelewis Community Council

Section 151 of the Local Government Measure 2011 requires Community and Town Councils to publish, within their authority area, the remuneration received by their members by 30 September following the end of the previous financial year.

This information must also be sent to the Democracy and Boundary Commission Cymru at remuneration@dbcc.gov.wales by the same date. A copy of statement to be shared with Audit Wales to info@audit.wales to ensure compliance.

Nil returns are also required.

The payments made by community and town councils to named members as:

- mandatory payments towards the additional household expenses of working from home on council business. **These figures should be reported globally on the statement of payments.**
- mandatory payments towards office consumables resulting from working from home. **These figures should be reported globally on the statement of payments.**
- responsibility payments
- allowances made to a mayor or chair and deputy mayor or deputy chair
- compensation for Financial Loss
- costs incurred in respect of travel and subsistence. **These figures should be reported globally on the statement of payments**
- any payments made for attendance on official business or approved duty

In respect of the publication of the contribution towards costs of care and personal assistance, relevant authorities are only required to **publish the total amount reimbursed during the year**. It is a matter for each authority to determine its response to any Freedom of Information requests it receives. However, it is not intended that details of individual claims should be disclosed.

Payment	Description
Name of Community & Town Council	Bedlinog and Trelewis Community Council
Local Authority area (County)	Merthyr Tydfil County Borough
Date return submitted to DBCC	05/08/2025
NIL Return	N/A
Group - 1 to 5 (state the Group number your Council belongs to)	Group 4 (Electorate over 1,000 to 4,999)
Total cost of allowances paid to councillors each in receipt of £156 payment - to recognise councillors incur costs to do their role.	£156
Total cost of allowances paid to councillors in receipt of £52 payment - payments for costs incurred in respect of telephone, broadband etc.	£0
Responsibility Payment (up to £500 to a maximum of 5 members) - £	£0
Chair / Mayor of the Council allowance Chair or Mayor's Personal Payment	£0

Payment	Description
Vice Chair / Deputy Mayor of the Council allowance. This excludes any Civic Budget for their extra work.	£0
Financial Loss Allowance	£0
Travel & Subsistence expenses	£0
Total Attendance Allowance paid to all members (£30 per member, per Council meeting)	£0
Contribution to Costs of Care and Personal Assistance (CPA)	£0
Other	£0
Total	£156
TOTAL NUMBER OF COUNCILLORS declined £156 allowance - for costs incurred in respect of working from home	8
TOTAL NUMBER OF COUNCILLORS declined £52 allowance - for costs incurred in respect of telephone, broadband etc.	9

RECOMMENDATION 4.1: That the Statement of Payments for Bedlinog and Trelewis Community Council be noted.

5.0 Payments and Receipts for period 07/07/2025 – 29/08/2025

List of transactions 07/07/2025 - 29/08/2025

Transactions List:			
Transaction date	Customer reference	Amount (GBP)	Additional Info
29/08/2025	Nolly's Nibbles	-156.0	Warm hub refreshments
29/08/2025	CC Football Training	-80.0	Bedlinog MUGA Football Sessions
29/08/2025	Amazon	-14.2	Bingo Tickets - Warm Hub
28/08/2025	SALARIES	-1002.9	SALARIES

28/08/2025	SALARIES	-313.3	SALARIES
28/08/2025	CLERK	-36.11	CLERK EXPENSES
27/08/2025	HMRC	-448.5	TAX PAYMENT
27/08/2025	RCT PENSIONS	-333.57	PENSION PAYMENT
26/08/2025	2468 MICROSOFT#G10	-12.36	OFFICE 365 CHARGE
21/08/2025	Nolly's Nibbles	-168.0	Warm hub refreshments
15/08/2025	Nolly's Nibbles	-180.0	Warm hub refreshments
15/08/2025	CC Football Training	-80.0	Trelewis MUGA Football Sessions
15/08/2025	BT GROUP PLC	-36.23	Broadband - Community Centre
12/08/2025	Cottage Garden Florists	-36.5	Play Day volunteer flowers.
11/08/2025	BT GROUP PLC	-5.99	Broadband - Community Centre
07/08/2025	MERTHYR TYDFIL CR	16000.0	SPF Funding
07/08/2025	CC Football Training	-80.0	Trelewis MUGA Football Sessions
07/08/2025	STRIPE	-9.9	Payroll Software Charge
07/08/2025	RockUK	-79.55	Play Day volunteer refreshments.

06/08/2025	Sunflower Cakery	-168.0	Warm hub refreshments
06/08/2025	Amazon	-156.59	Play Day resources
05/08/2025	Carla Peretti trad	-260.0	Play Day Face Painter
05/08/2025	OB Mascot's	-150.0	Play day payment
04/08/2025	Bedlinog Community	0.98	SumUp Card Payment refund
04/08/2025	Magical Moment Eve	-550.0	Play Day payment
04/08/2025	B&M	-151.18	Play Day Tombola Items
04/08/2025	Amazon	-42.99	Play Day resources
04/08/2025	Amazon	-15.99	Play Day resources
04/08/2025	SumUP	-1.0	SumUp Card Payment test
01/08/2025	Nolly's Nibbles	-132.0	Warm hub refreshments
01/08/2025	B&M	-117.08	Goody bags - Play Day
31/07/2025	ADULT LEARNING WAL	50.0	Com Centre Income
31/07/2025	Teleprompter - Apple	-89.99	Video software - grant funded
29/07/2025	Amazon	-45.32	Bingo Tickets - Warm Hub

28/07/2025	SALARIES	-722.89	SALARIES
28/07/2025	SALARIES	-313.1	SALARIES
28/07/2025	HMRC	-297.3	TAX PAYMENT
28/07/2025	RCT PENSIONS	-244.47	PENSION PAYMENT
28/07/2025	Clerk Expenses	-56.38	CLERK EXPENSES
28/07/2025	RockUK	-6.9	Meeting refreshments.
25/07/2025	Nolly's Nibbles	-156.0	Warm hub refreshments
24/07/2025	MTCBC	-59.48	Waste Recycling Contract
24/07/2025	Amazon	-13.67	Floor cleaner - Com Centre
23/07/2025	ROCK UK	-405.0	Play Day Activities/Room Hire
23/07/2025	2468 MICROSOFT#G10	-12.36	OFFICE 365 CHARGE
21/07/2025	SSE ENERGY SUPPLY	-183.93	Electricity bill - com centre
18/07/2025	ADULT LEARNING WAL	250.0	Com Centre Income
18/07/2025	Nolly's Nibbles	-144.0	Warm hub refreshments
16/07/2025	Carla Peretti trad	-260.0	Play Day Face Painter

15/07/2025	CERI WEBB GRASS CU	-75.0	Grass cutting around Com Centre
15/07/2025	BT GROUP PLC	-36.23	Broadband - Community Centre
11/07/2025	Nolly's Nibbles	-150.0	Warm hub refreshments
10/07/2025	MTCBC	3000.0	Warm hub income
10/07/2025	BT GROUP PLC	-5.99	Broadband - Community Centre
10/07/2025	A1 Jump & Bounce	-222.0	Bouncy castle hire - play day
09/07/2025	OB Mascot's	-150.0	OB Mascot's Play Day
09/07/2025	RockUK	-2.5	Meeting refreshments.
08/07/2025	ACORN TRAVEL	-380.0	Warm Hub Transport
08/07/2025	STRIPE	-9.9	Payroll Software Charge
07/07/2025	TRELEWIS PRIMARY S	-500.0	Grant Award

RECOMMENDATION 5.1: That the Payments and Receipts for period 07/07/2025 – 29/08/2025 be approved.

6.0 Review of Model Financial Regulations (Wales) 2019

Council have adopted the One Voice Wales Financial Regulations and amended to reflect local choice. These are reviewed on an annual basis and when new Model Financial Regulations are issued. The Financial Regulations are published on our website.

RECOMMENDATION 6.1: The Model Financial Regulations (Wales) 2019 as amended by Council be re-adopted and re-published on the Council's website. The Model Terms of Reference be reviewed at least once per Council Term and when new Model Financial Regulations are issued.

7.0 Review of Model Standing Orders

Following amendment by the Clerk to reflect local choice, Council adopted the Model Standing Orders (Wales) 2023. The Model Standing Orders (Wales) 2023 (as amended by Council to reflect local choice) are published on our website.

RECOMMENDATION 7.1: The Model Standing Orders (Wales) 2023 as amended by Council be re-adopted and re-published on the Council's website. The Model Terms of Reference be reviewed at least once per Council Term and when new Model Standing Orders are issued.

For Decision

119 To Approve Updated Meeting Dates for 2025/2026

For Decision

120 To Approve a Grant Request from Trelewis PTA

For Decision

121 To Consider any Planning Applications

P/25/0235|Single storey rear extension|20 Maen Gilfach Trelewis Treharris CF46 6BG

NB: No documents/plans available on the planning portal at time of publishing the agenda.

For Decision

122 To Receive any Community Councillor Cases and/or Updates from Councillors

For Information

123 To Note the Date of Next Meeting

For Information